COMPLIANCE WARNINGS

A compliance warning indicates that additional information is required before the expense can be submitted for approval and processing. Compliance warnings may be encountered when saving a line item or when submitting an entire expense report for approval. The number of the business rule that triggered the warning or violation is listed at the top of the message.

Respond by either modifying the data (if there is an error) or replying to the warning.

- If a reply is required, tap **Please enter a response** in the response area under the message to activate a text box where you can enter your reply.
- Tap **Save** to update and close the compliance warning message.